

## LOCAL GOVERNMENT COMMISSION

Wednesday  
November 13, 2024

9:00 A.M.

Room 515 Irvis Office Building/  
Zoom Livestream

### MEMBERS

Senator Scott E. Hutchinson, Chairman  
Senator Cris Dush  
Senator Rosemary M. Brown  
Senator Timothy P. Kearney  
Senator Carolyn T. Comitta  
Representative Robert Freeman  
Representative Christina D. Sappey  
Representative Ismail Smith-Wade-El  
Representative R. Lee James  
Representative Dan Moul

### STAFF

David A. Greene, Executive Director  
Kristopher J. Gazsi, Assistant Director-Legal Counsel  
Martin A. Toth, Associate Legal Counsel  
Julia E. Frey, Senior Research Analyst  
Rex Burman, Research Analyst  
Karen S. Bear, Executive Assistant  
Sonya I. Ebersole, Fiscal Administrator

### AGENDA

1. The meeting is called to order.
2. Approval of the minutes of the October 9, 2024, and November 1, 2024, meetings.
3. Approval of the financial reports for October 2024.
4. Review of Commission legislation.
5. Consolidated Code Distribution Proposal.
6. Review and approval of 2025 Office Closing Dates.
7. Other business.
8. Adjournment.

Join Zoom Meeting

<https://us02web.zoom.us/j/88618223771?pwd=US9SVUJJJaXNjQ0paODhwd0JBZEduZz09>

Meeting ID: 886 1822 3771

Passcode: 751860

**IN-PERSON AND LIVESTREAM BUSINESS MEETING OF THE LOCAL GOVERNMENT COMMISSION**

**Wednesday, October 9, 2024**

The meeting of the Local Government Commission (Commission) was called to order by Senator Scott Hutchinson at 9:02 a.m. in Room 515 Irvis Office Building with the following Commission Members, staff and guests participating in-person and remotely:

**MEMBERS**

- Senator Scott E. Hutchinson, Chair**
- Senator Cris Dush**
- Senator Rosemary M. Brown**
- Senator Timothy P. Kearney**
- Senator Carolyn T. Comitta**
- Representative Robert Freeman**
- Representative Christina D. Sappey**
- Representative Dan Moul**

**STAFF**

- David A. Greene, Executive Director**
- Kristopher J. Gazsi, Assistant Director**
- Martin A. Toth, Associate Legal Counsel**
- Julia Frey, Senior Research Analyst**
- Rex Burman, Research Analyst**
- Karen S. Bear, Executive Assistant**
- Sonya I. Ebersole, Fiscal Administrator**

**GUESTS**

- Isaac Evans, Senator Hutchinson’s Office**
- Emily Eyster, Senator Comitta’s Office**
- Ryan Carpenter, Representative Freeman’s Office**
- Miller Masson, House Fellow, Representative Freeman’s Office**
- Teresa Leitner, Representative James’ Office**
- Mary Yoder, Senate Local Government Committee (R)**
- Jon Castelli, House Local Government Committee (D)**
- Lindsay Ewing, House Research Office (R)**
- Frank Mazza, County Commissioners Association of Pennsylvania**
- Sophie Eyer, County Commissioners Association of Pennsylvania**
- Jennie Shade, Pennsylvania Municipal Authorities Association**
- Ron Grutza, Pennsylvania State Association of Boroughs**
- Logan Stover, Pennsylvania State Association of Boroughs**
- Joe Gerdes, Pennsylvania State Association of Township Supervisors**
- Brian Rengert, Pennsylvania State Association of Township Supervisors**
- Denise Dugan**

The Executive Director made a statement that the in-person and virtual meeting was being recorded and conducted with both Member and Commission staff participation. On Tuesday, September 24, 2024, notice of the meeting was posted on the committee meeting pages of the Senate of Pennsylvania and the House of Representatives through the Legislative Data Processing

**IN-PERSON AND LIVESTREAM BUSINESS MEETING OF THE LOCAL GOVERNMENT COMMISSION**

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Center. The meeting agenda was posted on the Commission’s website, [www.lgc.state.pa.us](http://www.lgc.state.pa.us), on Monday, October 7, 2024, and outside of the Commission’s office located at 506 Irvis Office Building. Any questions on agenda items for consideration by the Commission were addressed during the meeting. After adjournment, the recording of the meeting will be posted on the Commission’s website at [www.lgc.state.pa.us](http://www.lgc.state.pa.us).

The Members reviewed the minutes of the September 18, 2024, business meeting, which were unanimously approved on a motion by Senator Dush and a second by Senator Brown. The financial reports for the month of September 2024 were presented, and an explanation was given by the Executive Director. The financial reports were unanimously approved on a motion by Representative Freeman and a second by Representative Moul.

Proposed legislation that would amend the Workers’ Compensation Act to include the engagement in organized fundraising activities as within the scope of employment for members of volunteer fire departments, volunteer ambulance corps, and volunteer rescue squads, other than social members was provided to the Members for their review. The legislation amends the Act of June 2, 1915, P.L. 736, No. 338, Workers’ Compensation Act, by making changes to the following three sections:

- (1) Section 601(a)(1)-(a)(3) - Adds the language that a participating member of a volunteer fire department/company, volunteer ambulance corps, and volunteer rescue squad, to provide coverage for “engaging in organized fundraising activity.”
- (2) Section 601(f)(4) - Adds the language that a participating member of a volunteer fire department/company who does not respond to emergency calls and is not a social member is covered when “engaging in organized fundraising activity.”
- (3) Section 601(g)(3) - Adds the language that a participating member of a volunteer ambulance corps who does not respond to emergency calls and is not a social member is covered for “engaging in organized fundraising activity.”

This bill would provide coverage for volunteers who are injured while organizing or engaging in organized fundraising activities at volunteer fire departments and with the volunteer ambulance corps. Volunteers shall be covered as though they were employees and compensated for damages and injuries sustained while engaging in organized fundraising activities. Representative Moul queried if the amendment protects volunteers who are injured going to and from the location of the fundraising activity. Mr. Burman confirmed that the amendment would include travel for an event. This proposal is supported by the Pennsylvania State Association of Township Supervisors and their input was used in drafting language for this bill. The Members agreed unanimously to the proposed amendments and directed Commission staff to prepare the language for introduction into both chambers with Senator Dush and Representative Moul as prime sponsors.

Senior Research Analyst Julia Frey provided details on the fourth annual Local Government Symposium scheduled for Thursday, October 24. Ms. Frey stated that the morning session will focus on stormwater management and flood control planning, and the afternoon session will pertain to housing availability and affordability. Commission staff is finalizing the details. Registration for the event may be accomplished by visiting the Commission’s website at [www.lgc.state.pa.us](http://www.lgc.state.pa.us). Thanks to the work of Commission Associate Legal Counsel Martin Toth all

**IN-PERSON AND LIVESTREAM BUSINESS MEETING OF THE LOCAL GOVERNMENT COMMISSION**

**Page 3 – October 9, 2024**

attorneys attending, in person, may earn continuing legal education (CLE) credits. Ms. Frey stated that she will be contacting Commission Members to schedule their Symposium participation.

As the last orders of business, the Director announced that Commission Associate Legal Counsel Martin Toth is organizing a Lunch and Learn seminar to be held Wednesday, November 13, 2024. Attendees can earn CLE credits by listening to presentations with the American Planning Association on subdivision and zoning and housing powers as provided for in the Pennsylvania Municipalities Planning Code.

The next Commission meeting is scheduled for Wednesday, November 13, 2024, at 9:00 a.m. in Room 515 Irvis Office Building.

The meeting was adjourned at 9:15 a.m.

ATTESTED:

  
November 1, 2024

**LIVESTREAM MEETING OF THE LOCAL GOVERNMENT COMMISSION**

**Friday, November 1, 2024**

The virtual meeting of the Local Government Commission (Commission) was called to order by Senator Scott Hutchinson at 9:01 a.m. with the following Commission Members, staff and guests participating remotely:

**MEMBERS**

- Senator Scott E. Hutchinson, Chair**
- Senator Rosemary M. Brown**
- Representative Robert Freeman**
- Representative Christina D. Sappey**
- Representative R. Lee James**
- Representative Dan Moul**

**STAFF**

- David A. Greene, Executive Director**
- Kristopher J. Gazsi, Assistant Director**
- Martin A. Toth, Associate Legal Counsel**
- Julia Frey, Senior Research Analyst**
- Rex Burman, Research Analyst**
- Karen S. Bear, Executive Assistant**

**GUESTS**

- Justin Leventry, Senator Hutchinson’s Office**
- Isaac Evans, Senator Hutchinson’s Office**
- Emily Eyster, Senator Comitta’s Office**
- Teresa Leitner, Representative James’ Office**

The Executive Director made a statement that the virtual meeting was being recorded and conducted with both Member and Commission staff participation. On Wednesday, October 30, 2024, notice of the meeting was posted on the committee meeting pages of the Senate of Pennsylvania and the House of Representatives through the Legislative Data Processing Center. The meeting agenda was posted on the Commission’s website, [www.lgc.state.pa.us](http://www.lgc.state.pa.us), on Wednesday, October 30, 2024, and outside of the Commission’s office located at 506 Irvis Office Building. Any questions on agenda items for consideration by the Commission were addressed during the meeting. After adjournment, the recording of the meeting will be posted on the Commission’s website at [www.lgc.state.pa.us](http://www.lgc.state.pa.us).

The Members reviewed an Intergovernmental Cooperation Agreement (Agreement) that was received, via e-mail, by the Commission on October 23, 2024, between Adams County and the United States Department of Justice, United States Marshals Service Prisoner Operations Division (“USMS”) to provide for the housing, safekeeping, subsistence, and care of Federal prisoners at the Adams County Adult Correctional Complex.

Pursuant to statute, the Commission is required to provide an advisory written response to a proposed intergovernmental agreement within 90 days of the agreement’s submission. Notwithstanding this mandate, a failure of the Commission to provide a written response has no

**LIVESTREAM MEETING OF THE LOCAL GOVERNMENT COMMISSION**

Page 2 – November 1, 2024

effect of the legal efficacy of the agreement so long as it has been submitted to the Commission prior to execution. Consistent with the Applicant’s request, the Commission provided an expedited review.

The Commission does not regard the review of agreements between a Pennsylvania local government and a political subdivision of another state as involving a power to veto or enjoin; but, in accordance with the requirements of 53 Pa.C.S. § 2314, the Commission is charged with undertaking a review of the agreement and providing an advisory written response of its review of, and any recommended changes to, the agreement with regard to form and compatibility with the laws of this Commonwealth.

The terms of the Agreement reflect the conditions upon which Adams County will provide services to federal prisoners at the Adams County Adult Correctional Complex, the conditions for housing, safekeeping, subsistence and care required by USMS, and payments rates by USMS. Although the Agreement is “perpetual,” Agreement duration is adequately reflected in the power to terminate at the discretion of either party of the Agreement by 30 days written notice, or less in response to an emergency. The services provided by Adams County are billable to USMS on a per diem, guard and transportation hourly rate, and the federal General Services Administration mileage rate by monthly invoice.

After thorough review, the Commission has discovered no legal authority compelling it to conclude that the Agreement is not in compliance with Pennsylvania law. It appears that the Agreement is in proper form and compatible with the laws of this Commonwealth. Provided Adams County appropriately authorizes this Agreement by ordinance or resolution, no discernible case law, statutory or regulatory provisions apparently threaten the substantive validity of the Agreement.

The Members unanimously agreed on a motion by Representative Moul and a second by Representative James to authorize Commission staff to send correspondence detailing the Commission’s comments to all involved entities.

The meeting was adjourned at 9:12 a.m.

ATTESTED:

  
November 7, 2024

LOCAL GOVERNMENT COMMISSION  
 FINANCIAL STATEMENT  
 MONTH OF OCTOBER 2024  
 GENERAL ACCOUNT

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APPROPRIATION: 30118

Fiscal Year	Balance as of 07/01/2024	Balance as of 10/01/2024	Current Month Change	Year-to-Date Change	Balance as of 10/31/2024
2022-23	FY Beginning Balance	\$1,117,698.62			
	Monthly Beginning Balance				\$1,106,744.84
	Monthly Expenses		(\$12,449.07)		
	Monthly Refunds or Transfers		\$0.00		
	Net Change		(\$12,449.07)	(\$23,402.85)	
	Year-to-Date Balance				\$1,094,295.77
2023-24	FY Beginning Balance	\$1,119,307.72			
	Monthly Beginning Balance				\$1,075,538.58
	Monthly Expenses		\$0.00		
	Monthly Refunds or Transfers		\$0.00		
	Net Change		\$0.00	(\$43,769.14)	
	Year-to-Date Balance				\$1,075,538.58
2024-25	FY Beginning Balance	\$0.00			
	Monthly Beginning Balance				\$1,061,406.88
	Monthly Expenses		(\$89,424.77)		
	Monthly Refunds or Transfers		\$0.00		
	Net Change		(\$89,424.77)	\$971,982.11	
	Year-to-Date Balance				\$971,982.11
Total Available		\$2,237,006.34			\$3,141,816.46
Three Month Reserve		(268,500.00)			(268,500.00)
Leave Liability as of 10/31/2024		(210,569.87)			(210,569.87)
Total Available Less Reserve & Leave Liability		\$1,757,936.47			\$2,662,746.59

EXPENDITURES: 30118

Monthly Expenses

July	\$99,216.78	Oct.	\$101,873.84	Jan.	Apr.
Aug.	\$87,943.34	Nov.		Feb.	May
Sept	\$89,155.92	Dec.		Mar.	June

Itemized Expenses

	Total for Month	Total to Date
Salaries	\$31,476.96	\$125,208.90
Federal Withholding Tax	\$3,994.66	\$15,882.18
State Income Tax	\$1,499.12	\$5,958.00
Keystone - Local Wage Tax	\$835.52	\$3,324.52
Employee Social Security & Medicare	\$3,616.68	\$14,370.80
Employee Senate Benefits	\$476.78	\$1,894.48
State Employee Combined Appeal	\$80.00	\$320.00
Deferred Compensation	\$2,150.00	\$8,400.00
Local Service Tax	\$91.00	\$364.00
Employee Unemployment Compensation	\$33.44	\$132.88
State Social Security & Medicare	\$3,616.68	\$14,370.80
Highmark Blue Shield	\$13,617.66	\$55,277.76
Senate Benefits	\$5,656.05	\$22,915.77
SWIF	\$0.00	\$496.20
Conferences	\$557.61	\$1,257.83
Miscellaneous	\$1,456.62	\$5,872.27
Employer Annuitant Benefits	\$12,449.07	\$23,402.85
Symposium	\$754.85	\$845.84
Retirement - Employee Defined Benefits	\$3,110.70	\$12,379.56
Retirement - Employee Defined Contribution	\$313.78	\$1,214.00
Retirement - Employer Defined Benefits	\$15,869.42	\$63,264.60
Retirement - Employer Defined Contributions	\$217.24	\$1,036.64
<b>Total</b>	<b>\$101,873.84</b>	<b>\$378,189.88</b>

**LOCAL GOVERNMENT COMMISSION  
CHECKS WRITTEN IN OCTOBER**

10/1/2024

VT#20244501006

Federal income tax deductions	1,997.33
Hospitalization insurance	6,808.83
Medicare deductions	342.76
Medicare insurance	342.76
Harrisburg wage tax deductions	417.76
Dental care insurance	345.15
Wages	15,738.48
Social security deductions	1,465.58
Local Services Tax	-45.50
Group life insurance, additional	19.49
Harrisburg wage tax deductions	-417.76
Local Services Tax	45.50
State tax deductions	749.56
Group life insurance	73.03
Social Security	1,465.58
Vision care insurance	52.38
SECA deductions	40.00
UC deductions	-16.72
Prescription drug insurance	2,334.95
UC deductions	16.72
Employee Contributions deduction	238.39

10/3/2024

VT#04500000046066

GoTo Communications, Inc.	220.98
Burman, Rex B	42.61

10/3/2024

IT#04500000046077

State Employees' Retirement System	1,555.35
State Employees' Retirement System	1,075.00
State Employees' Retirement System	108.62
State Employees' Retirement System	7,934.71
State Employees' Retirement System	156.89

10/10/2024

VT#04500000046199

Harrisburg wage tax deductions	2,489.00
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10/16/2024

VT#20244501007

Social security deductions	1,465.58
Federal income tax deductions	1,997.33
Dental care insurance	345.15
Harrisburg wage tax deductions	417.76
Medicare insurance	342.76
Social Security	1,465.58
Local Services Tax	45.50
Harrisburg wage tax deductions	-417.76
Group life insurance, additional	19.49
Hospitalization insurance	6,808.83
Vision care insurance	52.38
SECA deductions	40.00



UC deductions	-16.72
Wages	15,738.48
Medicare deductions	342.76
Long-term disability insurance	79.08
UC deductions	16.72
Prescription drug insurance	2,334.95
Local Services Tax	-45.50
Employee Contributions deduction	238.39
State tax deductions	749.56
10/21/2024	
VT#04500000046344	
Local Services Tax	273.00
10/21/2024	
VT#04500000046348	
Employer Annuitant Benefits	12,449.07
10/21/2024	
IT#04500000046362	
State Employees' Retirement System	156.89
State Employees' Retirement System	7,934.71
State Employees' Retirement System	1,075.00
State Employees' Retirement System	1,555.35
State Employees' Retirement System	108.62
10/22/2024	
VT#04500000046375	
Gazsi, Kristopher J.	31.78
Toth, Martin A	515.00
Frey, Julia E	754.85
Thomson Reuters - West	1,135.00
Toth, Martin A	68.86

LOCAL GOVERNMENT COMMISSION  
FINANCIAL STATEMENT  
MONTH OF OCTOBER 2024  
GENERAL ACCOUNT

APPROPRIATION: 30121

Fiscal Year		Balance as of 07/01/2024	Balance as of 10/01/2024	Current Month Change	Year-to-Date Change	Balance as of 10/31/2024
2017-18	FY Beginning Balance	\$117,355.54				
	Monthly Beginning Balance		\$117,355.54			
	Monthly Expenses			\$0.00		
	Monthly Refunds or Transfers			\$0.00		
	Net Change			\$0.00	\$0.00	
	Year-to-Date Balance					\$117,355.54
2018-19	FY Beginning Balance	\$23,065.40				
	Monthly Beginning Balance		\$23,065.40			
	Monthly Expenses			\$0.00		
	Monthly Refunds or Transfers			\$0.00		
	Net Change			\$0.00	\$0.00	
	Year-to-Date Balance					\$23,065.40
2019-20	FY Beginning Balance	\$24,063.00				
	Monthly Beginning Balance		\$24,063.00			
	Monthly Expenses			\$0.00		
	Monthly Refunds or Transfers			\$0.00		
	Net Change			\$0.00	\$0.00	
	Year-to-Date Balance					\$24,063.00
2020-21	FY Beginning Balance	\$24,000.00				
	Monthly Beginning Balance		\$24,000.00			
	Monthly Expenses			\$0.00		
	Monthly Refunds or Transfers			\$0.00		
	Net Change			\$0.00	\$0.00	
	Year-to-Date Balance					\$24,000.00
2021-22	FY Beginning Balance	\$23,845.20				
	Monthly Beginning Balance		\$23,845.20			
	Monthly Expenses			\$0.00		
	Monthly Refunds or Transfers			\$0.00		
	Net Change			\$0.00	\$0.00	
	Year-to-Date Balance					\$23,845.20
2022-23	FY Beginning Balance	\$20,401.25				
	Monthly Beginning Balance		\$20,401.25			
	Monthly Expenses			\$0.00		
	Monthly Refunds or Transfers			\$0.00		
	Net Change			\$0.00	\$0.00	
	Year-to-Date Balance					\$20,401.25
2023-24	FY Beginning Balance	\$20,273.95				
	Monthly Beginning Balance		\$20,273.95			
	Monthly Expenses			\$0.00		
	Monthly Refunds or Transfers			\$0.00		
	Net Change			\$0.00	\$0.00	
	Year-to-Date Balance					\$20,273.95
2024-25	FY Beginning Balance	\$0.00				
	Monthly Beginning Balance		\$23,975.80			
	Monthly Expenses			\$0.00		
	Monthly Refunds or Transfers			\$0.00		
	Net Change			\$0.00	\$23,975.80	
	Year-to-Date Balance					\$23,975.80
Total Available		\$253,004.34				\$276,980.14

LOCAL GOVERNMENT COMMISSION  
 FINANCIAL STATEMENT  
 MONTH OF OCTOBER 2024  
 GENERAL ACCOUNT

EXPENDITURES: 30121

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Monthly Expenses

July		Oct.		Jan.		Apr.
Aug.		Nov.		Feb.		May
Sept	\$26.00	Dec.		Mar.		June

Itemized Expenses

		<u>Total for Month</u>	<u>Total to Date</u>
	<b>Other publications</b>	\$0.00	\$26.00
<b>Total</b>		<u>\$0.00</u>	<u>\$26.00</u>

**CURRENT STATUS OF LEGISLATION SPONSORED BY  
THE LOCAL GOVERNMENT COMMISSION**

**NOVEMBER 4, 2024**

**SENATE BILLS**

Bill #	PN	Prime Sponsor	Description	Status	Companion Bill #
749	798	Dush	Second Class Township Code – Modernizing provisions related to surcharge and managers.	Passed the Senate (49-0). Tabled on first consideration in the House.	HB 1230
753	800	Kearney	Borough Code – Making technical/clarifying changes, providing additional authorization to increase or decrease council size, and revising provisions regulating municipal waste on public and private property.	<b>Act 2 of 2024.</b>	HB 1384
754	799	Brown	Municipalities Planning Code – Providing for digital transmittals and submissions to governmental bodies.	Passed the Senate (49-0). Referred to the House Local Government Committee.	HB 1477 (Act 44 of 2024)
765	863	Comitta	Borough Code – Modernizing provisions related to surcharge, borough managers, organization of the civil service commission and budget adoption.	<b>Act 110 of 2024.</b>	HB 1232
766	867	Comitta	Administrative Code of 1929 – State Planning Board adding two new members.	Passed the Senate (50-0). Referred to the House State Committee.	HB 1231
774	873	Hutchinson	Title 11 (Third Class City Code) – Appointment of partnership, limited partnership, association or professional corporation as the city manager or administrator.	Passed the Senate (50-0). Referred to the House Local Government Committee.	HB 1234 (Act 3 of 2024)
775	874	Hutchinson	Title 53, Chapter 11 – Providing for emergency meeting powers and local emergency officer succession.	Passed the Senate (50-0). Referred to the House Local Government Committee.	HB 1233
784	880	Kearney	Home Rule Charter and Optional Plans Law – Providing for distressed municipalities pursuing home rule.	Passed the Senate (50-0). Tabled on first consideration in the House.	HB 1385
867	1017	Kearney	Title 11 (Cities) -- Updating, clarifying, and consolidating the law relating to the classification of cities in the Commonwealth.	<b>Act 136 of 2024.</b>	HB 1588
887	1053	Hutchinson	Title 9 (Burial Grounds) – Providing for certain deposit and registration exceptions.	<b>Act 34 of 2024.</b>	HB 1641
945	1111	Brown	Title 16 (County Code) – Consolidation of County Code.	<b>Act 14 of 2024.</b>	HB 1762

978	1234	Brown	Second Class Township Code -- clarifying advertising requirements for the appointment of certified public accountants or firms.	Passed the Senate (48-0). Referred to the House Local Government Committee.	HB 1850
982	1235	Dush	Second Class Township Code -- providing for irrevocable letters of credit as an alternative to bonding.	Passed the Senate (48-0). Tabled on first consideration in the House.	HB 1851
1119	1477	Brown	First Class Township Code - amending Section 530 to provide for an expedited process to fill vacancies.	Referred to the Senate Local Government Committee.	HB 2160 (Act 130 of 2024)
1131	1887	Comitta	Title 8 (Borough Code) - amending Section 901 to provide for an expedited process to fill vacancies.	Passed the Senate (48-0). Referred to the House Local Government Committee.	HB 2165
1289	1830	Kearney	Second Class Township Code -- providing for an expedited process to fill township supervisor vacancies.	Passed the Senate (48-0). Referred to the House Local Government Committee.	HB 2449

## HOUSE BILLS

Bill #	PN	Prime Sponsor	Description	Status	Companion Bill #
1230	1321	Moul	Second Class Township Code -- Modernizing provisions related to surcharge and managers.	Re-committed to the House Rules Committee.	SB 749
1231	1322	Sappey	Administrative Code of 1929 -- State Planning Board adding two new members.	Passed the House (128-75). Re-reported as committed from the Senate Appropriations Committee.	SB 766
1232	1323	James	Borough Code -- Modernizing provisions related to surcharge, borough managers, organization of the civil service commission and budget adoption.	Passed the House (188-15). Re-referred to the Senate Appropriations Committee.	SB 765 (Act 110 of 2024)
1233	1324	Freeman	Title 53, Chapter 11 -- Providing for emergency meeting powers and local emergency officer succession.	Referred to the House Local Government Committee.	SB 775
1234	1325	Freeman	Title 11 (Third Class City Code) -- Appointment of partnership, limited partnership, association or professional corporation as the city manager or administrator.	<b>Act 3 of 2024.</b>	SB 774
1384	1543	Moul	Borough Code -- Making technical/clarifying changes, providing additional authorization to increase or decrease council size, and revising provisions regulating municipal waste on public and private property.	Referred to the House Local Government Committee.	SB 753 (Act 2 of 2024)
1385	1544	James	Home Rule Charter and Optional Plans Law -- Providing for distressed municipalities pursuing home rule.	Referred to the House Local Government Committee.	SB 784
1477	1663	Smith-Wade-EI	Municipalities Planning Code -- Providing for digital transmittals and submissions to governmental bodies.	<b>Act 44 of 2024.</b>	SB 754
1588	1868	James	Title 11 (Cities) -- Updating, clarifying, and consolidating the law relating to the classification of cities in the Commonwealth.	Tabled on first consideration in the House.	SB 867 (Act 136 of 2024)



1641	1925	Moul	Title 9 (Burial Grounds) – Providing for certain deposit and registration exceptions.	Tabled on first consideration in the House.	SB 887 (Act 34 of 2024)
1762	2146	Freeman	Title 16 (County Code) – Consolidation of County Code.	Passed the House (201-0). Referred to the Senate Local Government Committee.	SB 945 (Act 14 of 2024)
1850	2318	Smith-Wade-EI	Second Class Township Code -- clarifying advertising requirements for the appointment of certified public accountants or firms.	Passed the House (202-0). Re-reported as committed from the Senate Appropriations Committee.	SB 978
1851	2319	James	Second Class Township Code -- providing for irrevocable letters of credit as an alternative to bonding.	Referred to the House Local Government Committee.	SB 982
2160	3411	Sappey	First Class Township Code - amending Section 530 to provide for an expedited process to fill vacancies.	Act 130 of 2024.	SB 1119
2165	3412	James	Title 8 (Borough Code) - amending Section 901 to provide for an expedited process to fill vacancies.	Tabled on first consideration in the House.	SB 1131
2449	3400	Freeman	Second Class Township Code – providing for an expedited process to fill township supervisor vacancies.	Tabled on first consideration in the House.	SB 1289



Senate Box 203078  
Harrisburg, PA 17120-3078  
(717) 787-7680  
Fax (717) 772-4524  
lgc@palegislature.us  
www.lgc.state.pa.us

**LOCAL GOVERNMENT  
COMMISSION**  
*Created in 1935*

**EXECUTIVE DIRECTOR**  
David A. Greene

**ASSISTANT DIRECTOR**  
Kristopher J. Gazsi

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**MEMBERS**

Senator Scott E. Hutchinson  
Senator Cris Dush  
Senator Rosemary M. Brown

Senator Timothy P. Kearney  
Senator Carolyn T. Comitta

Representative Robert Freeman  
Representative Christina D. Sappey  
Representative Ismail Smith-Wade-El

Representative R. Lee James  
Representative Dan Moul

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13 November 2024

TO: All Commission Members  
FROM: David A. Greene, Esq., Executive Director  
SUBJECT: Consolidated Code Distribution Proposal

**Background:**

The Code account is specifically appropriated for printing and distribution of municipal codes, with state tax dollars, to elected and appointed municipal officials. This was historically a statutory duty contained within the 1935 organic law of the Local Government Commission. Past Commissions were largely of the opinion that the agency should migrate away from hard copy printing, reasoning that the technology was sufficiently available for individual elected and appointed officials and constituents to access, view, and print the codes at will with their own resources. The account currently holds a non-lapsing balance of approximately \$277,006.14. As this Commission is aware, since 2019 we have requested \$0 in the code account based on this policy. Nevertheless, we have received the standard \$24,000 appropriation every cycle.

Currently, the Commission prints and distributes only the Second Class Township Code, both the permanent edition (larger book of the entire code printed every 10 years), and the Cumulative Supplements (the changes to the law that occur during every session after the permanent edition is published). The Commission staff also distributes those codes and supplements to the townships based on a mailing list database. All costs and labor incurred by this process is state funded.

The Legislative Reference Bureau (LRB) has a long-term contract with the vendor who prints the Consolidated Statutes. Since 2014 when the Borough Code was consolidated into Title 8, and in 2015 when the Third Class City Code was consolidated into Title 11, hard copy books printed by the LRB are available at The State Bookstore, or through a subscription with LRB.

The Pennsylvania State Association of Boroughs has been receiving reports from its members that they are having trouble getting codes and supplements from the Bookstore.

**Proposal:**

Given the nature of the problem and the existing appropriation specifically for this purpose, I propose the following:

- The Commission should continue to refrain from printing Title 8 and Title 11, both the permanent edition and supplement. Doing so would duplicate existing efforts of the LRB.
- The Commission should continue to print and distribute the Second Class Township Code and supplement.
- The Code account should be used to fund the distribution of *supplements alone* to boroughs and cities, and first class townships, once the code is consolidated. The projected cost of this effort would be approximately \$15,000 every two years for boroughs, and \$3,000 every two years for cities. First class township distribution would be approximately \$4,500.
- The supplements would be delivered *in bulk* to the PSAB and PML for distribution to its members free of charge. This will save LGC staff resources on distribution.

If you have any questions, please contact me.

DAG:





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**LOCAL GOVERNMENT  
COMMISSION**  
*Created in 1935*

**EXECUTIVE DIRECTOR**  
David A. Greene

**ASSISTANT DIRECTOR**  
Kristopher J. Gazsi

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Senator Rosemary M. Brown

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Representative Christina D. Sappey  
Representative Ismail Smith-Wade-El

Representative R. Lee James  
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**2025 LOCAL GOVERNMENT COMMISSION  
OFFICE CLOSING DATES**

<b>January 1 (Wednesday)</b>	<b>New Year's Day</b>
<b>January 20 (Monday)</b>	<b>Martin Luther King, Jr., Day</b>
<b>February 17 (Monday)</b>	<b>Presidents' Day</b>
<b>April 18 (Friday)</b>	<b>Good Friday</b>
<b>May 20 (Tuesday)</b>	<b>Primary Election Day</b>
<b>May 26 (Monday)</b>	<b>Memorial Day</b>
<b>June 19 (Thursday) (Tentative)</b>	<b>Juneteenth</b>
<b>July 4 (Friday)</b>	<b>Independence Day</b>
<b>September 1 (Monday)</b>	<b>Labor Day</b>
<b>October 13 (Monday)</b>	<b>Columbus Day</b>
<b>November 4 (Tuesday)</b>	<b>General Election Day</b>
<b>November 11 (Tuesday)</b>	<b>Veterans' Day</b>
<b>November 27 (Thursday)</b>	<b>Thanksgiving Day</b>
<b>November 28 (Friday)</b>	<b>Day after Thanksgiving</b>
<b>December 25 (Thursday)</b>	<b>Christmas Day</b>